

CADET PROGRAMS OFFICER MASTER RATING

Name: _____ Rank: _____ Date Started: _____

Date Completed: _____

I. Prerequisites:

1. Completion of Cadet Programs Officer Technician & Senior Rating.

Admin Officer

2. Completion of Level III of the Senior Member Professional Development program

Admin Officer

3. Successfully complete the requirements for earning the General Chuck Yeager Award.

Admin Officer

II. Required Reading and Study Material:

a. Read the following Regulations & Pamphlets:

1. CAPR 39-3, Awards of CAP Medals, Ribbons, and Certificates (Section G)

Members Signature

2. CAPR 52-16 Cadet Programs Management, (Chapters 1, 2, 4 & 6)

Members Signature

3. CAPP 52-7 Cadet Orientation Flight Syllabus (Sections 1 & 4)

Members Signature

4. CAPP 52-18 Cadet Physical Fitness Program (Attachment 2)

Members Signature

5. CAP Drug Demand Reduction Program (Sections 2 & 3)

Members Signature

III. Knowledge Factors:

a. Demonstrate the understanding and knowledge as a minimum of the following questions to another senior member.

1. Identify the goals of the Cadet Advisory Council; identify the eligibility requirements for cadet representatives and the role of the senior member advisor.

Interviewers Signature

2. Described the curriculum required at cadet encampments; summarize senior members' administrative and supervisory responsibilities in conducting the encampment program.

Interviewers Signature

3. Describe the main goals of the Required Staff Training (RST) program; identify the activities affected by RST and the participation and reporting requirements.

Interviewers Signature

4. Identify the role of wing headquarters in evaluating and processing cadet applications for National Cadet Special Activities.

Interviewers Signature
5. Identify the role of wing headquarters and outline the procedures used to administer the Cadet Orientation Flight program.

Interviewers Signature
6. State the CAP safety policies regarding cadet firearms training, repelling, hot weather and tobacco use.

Interviewers Signature
7. Identify eligibility requirements and outline procedures used to participate in the Drug Demand Reduction initiatives program.

Interviewers Signature
8. Outline the procedures used to demote a cadet or revoke a cadet milestone award.

Interviewers Signature
9. Identify the eligibility requirements and outline the procedures used by cadets seeking to participate in Air Force Institute of Advance Distributed Learning (AFIADL) courses.

Interviewers Signature
10. Identify CAP policies and procedures related to dual-chartering with Boy Scouts of America programs.

Interviewers Signature
11. Describe the goals of the Squadron Merit and Squadron of Distinction programs; identify the role of wing and region headquarters in administering the programs.

Interviewers Signature
12. Describe the goals of regional Cadet Leadership School (RCLS) and the guidelines followed when conducting RCLS's.

Interviewers Signature
13. Describe the overall goals of the International Air Cadet Exchange; identify the role of wing headquarters in processing IACE cadet and escort applications and when hosting international participants.

Interviewers Signature

IV. Practical Factors:

- a. **Have a senior Member acknowledge the completion of the following items.**
 1. Actively serve for 1 year in a supervisory capacity as a senior-rated Cadet Programs staff officer. Suggested positions include deputy squadron commander or an assistant on the group or wing Cadet Program's staff.

Commanding Officer
 4. Serve as 1 year as a technician-rated Cadet Programs Staff Officer, performing duties with minimal supervision. Suggested positions include leadership officer, aerospace education officer and activities officer.

Admin Officer
 3. Serve as staff officer responsible for planning and conducting a significant portion of the Training Leaders of Cadets (TLC) seminar.

Activity Commander

4. Serve as a staff officer responsible for planning and conducting a significant portion of the Required Staff Training (RST).
5. Serve as staff officer at an encampment, Region Cadet Leadership School, or National Cadet Special Activity.
6. Successfully complete the open-book, un-timed Cadet Programs Officer Technician Rating Test with a Grade of 80% or higher, corrected to 100%.

Activity Commander

Activity Commander

Commanding Officer

V. Discussion Topics: (optional)

1. How can leaders advise the CAC while allowing it to remain a forum for cadets?
2. What encampment experiences are cadets likely to value most 10 years after participating? Why should parents support the encampment program?
3. In what ways does cadet flying contribute to American air and space supremacy?

Interviewers Signature

Interviewers Signature

Interviewers Signature

VI. Examination / Certification:

1. Satisfactory completed the on-line examination of the Cadet Programs Officer Senior Rating with an 80% or higher grade.

Certificate No. _____

Testing Officer

2. Reviewed completion of all Requirements for Cadet Programs Officer IAW Specialty Track CAPP 216.

Testing Officer

3. Qualified as Cadet Programs Officer Senior Rating

Commanding Officer

4. Entry made in the individuals CAPF 45b

Admin Officer

5. Update PDR

WSA or Commanding Officer